

**CERTIFICATE OF RESALE  
DISTRICT OF COLUMBIA SALES AND USE TAX**

**TO:**

SELLER		
TRADE NAME (IF ANY)		
SELLER'S STREET ADDRESS		
CITY	STATE	ZIP CODE
NOTE: SELLER MUST KEEP THIS CERTIFICATE		

**FROM:**

PURCHASER		
TRADE NAME (IF ANY)		
PURCHASER'S STREET ADDRESS		
CITY	STATE	ZIP CODE
D.C. CERTIFICATE OF REGISTRATION NUMBER		

I certify that all tangible personal property and services purchased from you are for resale or rental either in the same form or for incorporation as a material part of other property being produced for resale or rental.

This certificate shall I be considered apart of each order we shall give, provided the order contains our D.C. Certificate of Registration number and will continue In force until revoked by written notice to you.

AUTHORIZED SIGNATURE	TITLE	DATE
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**INSTRUCTIONS**

This certificate is not valid unless it contains the purchaser's District of Columbia Sales and Use Tax Registration Number. It must be signed by the owner or authorized officer and must be dated.

If the issuer of the certificate buys from the seller items which do not qualify for tax exemption he should advise the seller to charge the appropriate tax on such items. Otherwise, the purchaser is required to report use tax directly to the Department of Finance and Revenue.

The seller must retain all Certificates of Resale on file to substantiate exemptions in the event of an audit of his D.C. Sales and Use Tax returns.

Purchasers who are located outside the District of Columbia and who make no retail sales in the District may, upon application, be issued a D.C. Certificate of Registration in order that they may furnish a Certificate of Resale for items intended for resale outside of the District.